

**Borough of Tipton  
Borough Council  
Meeting Agenda  
Monday, January 13, 2025 7:00PM**

Call Meeting to Order

Pledge to the Flag

Roll call

Approval of Minutes

Council Resignation

- Resignation of Daniel Haney from Borough Council – Received and Motion to Accept
- Request Letters of Interest for Appointments to Borough Council – Interviews on February 10, 2025 at 7:00PM
- Authorize to Advertise and/or Post for Interest to Serve on Borough Council – Motion

Communications

- Brandywine Heights Service Unit of the Girl Scouts – 2025 Request to Use Parking Lot along Weis Street
- Tipton Volunteer Fire Company No. 1 – Annual Reports Received

Mayor's Report

- Winter Reminder – Move Vehicles from Snow Emergency Routes

Police Report

Hearing of Visitors

Solicitor

- 546 Celia Avenue – Update
- Meeting with International Brotherhood of Teamsters Local 773 – Status
- Borough of Tipton Ordinances Fixing Tax Rate – Revision Needed - Discussion
- Agreement for Renewal – Tipton Volunteer Fire Company No. 1 - Discussion

Borough Manager

- Manager's Report
- Strategy for Funding Sewer, Water, and Street Projects - PFM Financial Advisors, LLC to Attend Meeting
- Bidding Thresholds for 2025 and IRS Mileage Rate for 2025
- Resolution to Establish Fee Schedule for 2025 – Resolution 1-2025 for Approval
- Uniform Construction Code Countywide Appeals Board – Authorize Execution of Agreement to Remain a Member

- Allow or Disallow Acceptance of Fill at Watershed Property – Discuss and Further Actions

#### Committee Reports

##### Environment and Conservation Committee (Cook)

- Source Water Protection Plan (SWPP)
- Municipal Separate Storm Sewer System (MS4)

##### Personnel and Policy Committee (Falcone)

- Request for Exception to Vacation Policy – Unused Vacation by Alex Lord for 2024
- Employee Handbook – Discussion of When to Begin Revisions
- Employee Yearly Review – Discuss
- Employee Safety (at work and bad weather travel to work) - Discuss Need for Policy
- Credit Card Usage - Discussion and Draft Possible Policy
- Authorize Council Members as Borough Employees to Operate Vehicles and Equipment to Assist During Emergencies/On an As Needed Basis - Discuss
- Authorize Hiring of Snow Emergency Help – Discuss Rates for Time and Equipment and Other Details

##### Streets Committee (Pummer)

##### Finance Committee (Hassler)

- Approval of List of Bills and Transfers
- Accounting Reports
- Approve Necessary Expenditures Prior to Approval by Council During a Regular Meeting (Between Meetings) – Motion
- Authorize Opening New Escrow Account For House Fire Insurance Payment - Motion

##### Community Relations Committee (Eisenhard)

- Community Report
- 150<sup>TH</sup> Anniversary

##### Properties Committee (Arndt)

- Logging of Watershed Property Contract with Shultz Forest Management and Consulting, LLC – Status of Bid
- Pool/Pool Parking Lot Demolition – Status
- Recreation Committee – Park Master Plan Status
- PA DCNR Funded Oak Alley Project with Traffic Calming Project – Status

##### Utilities Committee (Haney)

- Accounts Receivable Report

Engineer

- Engineer's Report

Old Business

- Hometown Heroes Update
- Topton Community Ambulance Board
- Topton Borough Preservation Board
- Brandywine Community Library

Adjournment