

**MINUTES OF THE
BOROUGH OF TOPTON BOROUGH COUNCIL
REORGANIZATION MEETING
Tuesday, January 2, 2024**

The bi-annual reorganization meeting of the Tipton Borough Council was called to order by Mayor Guy Miller at Borough Hall, 205 South Callowhill Street, Tipton, PA 19562 at 7:10 PM.

The meeting was opened with the Pledge of Allegiance.

Present were Mayor Miller (presiding over reorganization), Council Members C. Cook, A. Falcone, D. Haney, K. Hassler, E. Polinsky, E. Stoudt, and M. Stoudt, Solicitor Joan London, and Borough Manager Stacy C. Milo.

Mayor Miller opened the floor to nominations for President of Council. Ms. London instructed Council on how to proceed by using the order of nominations. Mrs. Stoudt nominated Mr. Polinsky. Ms. Falcone nominated Ms. Hassler, Ms. Cook, and Mr. Haney. Mayor Miller asked for other nominations. The vote was taken using order of nominations. The motion to appoint Mr. Polinsky as President of the Borough Council for 2024 passed 5-2. Ms. Cook – nay, Ms. Falcone – nay, Mr. Haney – aye, Ms. Hassler – aye, Mr. Polinsky – aye, Mr. Stoudt – aye, Mrs. Stoudt - aye.

Mayor Miller opened the floor to nominations for Vice President of Council. Ms. Cook nominated Ms. Falcone. Ms. Falcone nominated Mr. Stoudt. Mr. Polinsky nominated Mrs. Stoudt. Mayor Miller asked for other nominations. The vote was taken using order of nominations. The motion to appoint Ms. Falcone as Vice President of the Borough Council for 2024 was defeated 4,2,1.

Ms. Cook – aye, Ms. Falcone – abstain, Mr. Haney – aye, Ms. Hassler – nay, Mr. Polinsky – nay, Mr. Stoudt – nay, Mrs. Stoudt - nay.

The motion to appoint Mr. Stoudt as Vice President of the Borough Council for 2024 passed unanimously.

Mayor Miller turned the gavel over to Mr. Polinsky. Council thanked Mr. Miller for presiding over the meeting.

President of Council: Mr. Polinsky briefly discussed changes to committees with Council. Mr. Polinsky asked Mr. Haney for his preferences. Mr. Polinsky announced the following Committee Assignments:

Ms. Cook	-	Environmental and Conservation Committee
Ms. Falcone	-	Personnel and Policy Committee
Mr. Haney	-	Streets Committee
Ms. Hassler	-	Finance Committee

Mr. Polinsky - Community Relations Committee
Mr. Stoudt - Properties Committee
Mrs. Stoudt - Utilities Committee

RESOLUTIONS FOR ADOPTION:

Mr. Polinsky requested a motion to adopt all of the following resolutions:

Res. 1-2024: to re-appoint the firm of Barry Isett & Associates, Inc. as Borough Engineer for 2024 at the rates set forth in their 2024 Municipal Fees document effective 1/1/2024 provided to the Borough on November 21, 2023, a copy of which is made part of the minutes.

Res. 2-2024: to re-appoint the firm of Kozloff Stoudt Attorneys as Borough Solicitor for 2024 at the rates set forth in a letter from Joan E. London dated October 17, 2023, a copy of which is made part of the minutes.

Res. 3-2024: to appoint the firm of Zelenkofske Axelrod LLC as the auditors for the Borough of Topton to make an examination of all accounts of the Borough for the fiscal year 2022 and 2023.

Res. 4-2024: to adopt Resolution 4-2024, which establishes fees for 2024 for the filing of permits and licenses for the Borough of Topton and costs associated with the services of the Borough.

Res. 5-2024: to adopt Resolution 5-2024, which sets fees for 2024 pursuant to the International Property Maintenance Code adopted as the Borough Property Maintenance Code.

Res. 6-2024: to adopt Resolution 6-2024, which designates depositories for the Borough of Topton's funds for 2024. I further move to authorize the President of Council, the Vice President of Council, the Borough Manager, and the Borough Treasurer to co-sign checks drawn on Borough funds.

Res. 7-2024: to appoint Stacy C. Milo as Chief Administrative Officer of the Employee Pension Fund.

Res. 8-2024: to appoint Trynda Schoonover as Borough Treasurer.

Res. 9-2024: to appoint Stacy C. Milo as Borough Manager for 2024.

Res. 10-2024: to appoint Barry Isett & Associates, Inc. as the zoning officer for the Borough of Topton.

Res. 11-2024: to re-affirm the appointment of Rosemary LaMaestra as the primary delegate and Nicole DelGuerico as the alternate delegate on the Berks County Tax Collection Committee Executive Committee.

Res. 12-2024: to appoint Stacy C. Milo as Borough Secretary/Recycling Coordinator/Open Records Officer.

Res. 13-2024: to approve compensation at the mileage rate established by the Internal Revenue Service to employees and Council, who are required to use their personal vehicles for Borough business.

Res. 14-2024: to re-appoint Stuart Chalmers to the Zoning Hearing Board to a term ending on 1/1/2027 and Michael Garl to a term ending 1/1/2026.

Mrs. Stoudt made a motion to adopt Resolutions 1-2024 through 14-2024 as read by Mr. Polinsky. Mr. Stoudt seconded this motion. The motion passed unanimously.

APPOINTMENTS:

Topton Borough Preservation Board Appointment: Mrs. Stoudt made a motion to appoint Council Member Cook to the Topton Borough Preservation Board for 2024. Ms. Hassler seconded this motion. The motion passed unanimously.

Topton Community Ambulance Board Appointment: Mr. Stoudt made a motion to appoint Monica Kunkel as the Borough Designee to the Topton Community Ambulance Board for 2024. Ms. Hassler seconded this motion. The motion passed unanimously.

Municipal Authority: Mrs. Stoudt made a motion to re-appoint Lynn Sprankle to the Borough of Topton Municipal Authority to a term ending on 1/1/2029 and Bruce Meitzler to a term ending on 1/1/2028. Mr. Stoudt seconded this motion. The motion passed unanimously.

Planning Commission: Mrs. Stoudt made a motion to re-appoint Bruce Meitzler to the Planning Commission with a term ending on 1/1/2027 and Julie Pummer to a term ending on 1/1/2028. Mr. Stoudt seconded this motion. The motion passed unanimously.

Appointment of Vacancy Board Chair: Mrs. Stoudt made a motion to re-appoint Maryellen Monaghan as the Chair of the Vacancy Board. Ms. Cook seconded this motion. The motion passed unanimously.

Appointment of Quality of Life Appeals Officer: Mrs. Stoudt made a motion to appoint Maryellen Monaghan as the Acting Quality of Life Appeals Officer. Ms. Hassler seconded this motion. The motion passed unanimously.

ADJOURNMENT

Council adjourned at 7:24PM on a motion by Mr. Stoudt, seconded by Ms. Hassler. The regular January Borough Council meeting will be held on January 8, 2024 at 7:00PM.

Stacy C. Milo
Borough Secretary