

**MINUTES OF THE
TOPTON BOROUGH COUNCIL MEETING
Monday, December 27th, 2021**

The regular semi-monthly meeting of the Tipton Borough Council was called to order by Council President Bower at Borough Hall, 205 South Callowhill Street, Tipton, PA 19562 at 7:00 PM. Present were Mayor Biltcliff, Council Members Beck, Bower, Kunkel, Lorah, Polinsky, and Stauffer, Solicitor Joan London, and Borough Manager Stacy C. Milo. Council Member Moll was absent.

The Pledge of Allegiance was performed.

APPROVAL OF MINUTES

The approval of the December 13, 2021 was tabled until January 10, 2022.

COMMUNICATIONS

Council continued their discussion from December 13, 2021 regarding the request from Mr. Sidney L. Dise, Jr. of 82 Hoch Avenue regarding his water bill and meter issues he has had since he purchased his property in July 2016. Ms. Palinkas presented an investigation of average usage, rate changes, and meter information to Council for 82 Hoch Avenue from July 2016 through October 2021. Upon review of this information and after further discussion, Mr. Stauffer made a motion to approve granting Mr. Dise's request for a credit to his utility account. Mr. Polinsky seconded this motion. The motion failed unanimously.

It was noted for the record that the Borough received a letter of interest from Daniel J. Schlegel for the Planning Commission vacancy. Mr. Bower stated that this appointment will be placed on the January 10, 2022 agenda.

It was noted for the record that the Borough is accepting letters of interest for a two-year term as a member of Council that will possibly be vacant. The Borough currently has received three letters of interest. Letters must be received by December 31, 2021 and interviews will be done at the January 10, 2022 Council meeting.

MAYOR'S REPORT

Mayor Biltcliff read proclamations presented to Council Member Beck, Council Member Stauffer, and Mrs. Nancy Heffner, Tax Collector, for their many years of service to the community of Tipton.

POLICE REPORT

No Report – Absent Due to Being on Leave

HEARING OF VISITORS

None

SOLICITOR'S REPORT

Mr. Polinsky made a motion to authorize Solicitor London to advertise the ordinance for tax collector compensation for adoption on January 10, 2022. Ms. Kunkel seconded this motion passing unanimously.

BOROUGH MANAGER

Ms. Milo requested an executive session at the end of the meeting to discuss personnel matters.

Mr. Polinsky discussed the proposed budget and suggested setting aside the PennDOT Road Turnback Annual Maintenance payment each year for the reconstruction of Main Street. Ms. Milo discussed the America Rescue Plan funds and the need to discuss the budget in executive session due to personnel matters.

Ms. Milo requested Council consider the ordinance to increase compensation for the Mayor and Council. Solicitor London explained the PA law regarding compensation increases and that only newly elected officials would be eligible for increases. This matter will be discussed in the executive session.

Ms. Lorah made a motion to authorize the Borough Manager to sign the RKL Engagement Letter for 2021 audit of financial statements. Mr. Polinsky seconded this motion passing unanimously.

COMMITTEE REPORTS

Public Affairs Committee – (Mr. Bower)

No report

Personnel Committee – (Mrs. Moll)

No Report

Finance Committee – (Ms. Kunkel)

Ms. Kunkel reviewed the borough account balances presented by borough manager, treasurer.

Treasurer's Report for December 27, 2021:

On-Line Bank Account Balances as of 12/27/2021:

General Account:	\$ 319,030.49
Water Account:	\$ 69,874.00
Sewer Account:	\$ 97,599.32
Reeds Beds – Sewer	\$ 5,000.35
Pool Account:	\$ 232.03
Payroll:	\$ 4,265.08
Recreation/Park Project:	\$ 635,616.26

Liquid Fuels:	\$ 235,521.15
Fire Fund:	\$ 75,716.68
Ambulance Fund:	\$ 20,854.36

Ms. Kunkel made a motion to approve the list of bills and transfers as presented on December 27th, 2021. Mr. Polinsky seconded this motion passing unanimously.

Property Committee – (Mr. Stauffer)

No report

Parks & Recreation Committee – (Ms. Lorah)

Ms. Lorah made a motion to adopt Resolution 33-2021 to accept the PA DCNR Final Feasibility Study Report completed by MKSD. Mr. Polinsky seconded this motion passing unanimously.

Streets Committee – (Mr. Polinsky)

Mr. Polinsky explained that being the chair of the streets committee requires completing a lot of paperwork and requires a lot of time. Ms. Carol Cook asked about the status of the 15 MPH speed limit on Callowhill Street/school zone. Mr. Polinsky explained that the study did not support a 15MPH speed limit on this street but that the traffic calming plans for the street will assist in slowing traffic and making this area safer for pedestrians.

Utility Committee – (Mr. Beck)

Mr. Beck presented an accounts receivable update for the water and sewer accounts. Unpaid water and sewer accounts will have water shut off on January 3, 2022.

ENGINEER'S REPORT

Not required to attend.

OLD BUSINESS

None

EXECUTIVE SESSION

A motion was made at 7:31PM by Mr. Polinsky to enter into an executive session to discuss personnel matters. This motion was seconded by Ms. Lorah passing unanimously.

A motion was made at 8:27PM by Ms. Lorah to exit the executive session and return to the regular council meeting. This motion was seconded by Mr. Beck passing unanimously.

Mr. Polinsky made a motion to authorize Solicitor London to advertise the ordinance to increase Mayor and Council compensation for adoption. Mr. Beck seconded this motion passing unanimously.

Mr. Stauffer made a motion to adopt the 2022 budget. Mr. Polinsky seconded this motion passing unanimously.

Ms. Lorah made a motion to terminate Sherry Palinkas effective December 28, 2021. Mr. Polinsky seconded this motion passing unanimously.

ADJOURNMENT

Council adjourned at 8:35PM on a motion by Ms. Lorah, seconded by Mr. Polinsky.

The next Borough Council meeting will be held on January 3rd, 2022, at 7:00PM and will be the reorganization meeting.

Respectfully Submitted,
Stacy C. Milo
Borough Secretary