

***MINUTES OF THE  
TOPTON BOROUGH COUNCIL  
MONDAY November 14, 2016***

Members of the Tipton Borough Council met on Monday November 14, 2016 at 7:00 P.M. at Borough Hall for the regularly scheduled meeting. The meeting was called to order by President Mr. Stauffer with the Pledge of Allegiance.

Roll call was taken and the following members were present Mr. Stauffer, Mr. Biltcliff, Mr. Beck, Mr. Arndt, Ms. Lorah, Mr. Jost, Mr. Wagaman and Mr. Gehman. Borough Secretary Marcus Dolny, Solicitor Ms. London, Mr. Garman(engineer representative) and visitors were also in attendance.

**APPROVAL OF MINUTES**

On a motion by Mr. Beck, seconded by Mr. Arndt the minutes of October 24, 2016 were approved unanimously.

**COMMUNICATIONS:**

Mr. Dolny presented council with a request for sponsorship from OVYL. At this time council chooses not to take any action on this request.

Mr. Dolny requested council to resign agreement received with Animal Rescue League. Council agreed to request.

Mr. Dolny also requested council to permit donation in the amount of \$500 to Berks County Crime Alert program. Council agreed to request.

**Mayor's Report** –

Mayor Biltcliff praised the public works department on their work with removing leaves for the community. He passed along the community really appreciates this service.

**HEARING OF VISITORS:**

None

**Solicitor's Report**

Ms. London requested council to make a motion to authorize council President Mr. Stauffer to sign and execute the document to proceed with the Blanchard land swap. Mr. Gehman made the motion and was seconded by Ms. Lorah and passed unanimously.

## **Secretary's Report**

Mr. Dolny presented council with information received at meeting with Lehigh Law Enforcement regarding possible services they could provide to the Borough of Topton.

## **COMMITTEE REPORTS**

### **Public Affairs Committee – (Mr. Stauffer) –**

None

### **Personnel Committee – (Ms. Lorah)**

None

### **Finance Committee – (Mr. Wagaman)**

Mr. Wagaman made a motion to pay bills as presented. The motion was seconded by Mr. Arndt and passed unanimously.

Mr. Jost made a motion approving Solicitor London to prepare and advertise an ordinance for proposed fire tax increase by .2 millage. The motion was seconded by Mr. Arndt and passed unanimously.

Mr. Jost also made a motion approving Solicitor London to prepare and advertise an ordinance for proposed sewer rate increase. This motion was seconded by Mr. Beck and passed unanimously.

Mr. Wagaman made a motion to advertise the proposed tentative budget. This motion was seconded by Ms. Lorah and passed unanimously.

### **Property Committee – (Mr. Jost)**

Mr. Jost requested an update on well no. 5

### **Parks & Recreation Committee – (Mr. Beck)**

Council announced that the Topton tree lighting will be on December 11, 2016. Time to be announced.

**Streets Committee** – (Mr. Arndt) –

Mr. Arndt made a motion to extend yellow curb on the west side of Callowhill Street at the corner of Weis Street. Ms. Lorah seconded the motion and passed unanimously.

**Utility Committee** – (Mr. Gehman) –

None

## **Engineer's Report**

### **1. Sewage Treatment Plant**

On Wednesday November 2<sup>nd</sup>, a Lakeside repairman returned to the treatment plant and welded bars on the inside of the chute for the auger. It has now been 12 days since they made a modification to the unit; thus far, the unit has been working well in that the solids are dropping out of the unit into the garage bag without any need to pull it out manually. Also, the screenings appear to be much cleaner and dryer than ever.

New aboveground wiring has been installed from the power supply to the sewage pumps. Hopefully, this will eliminate the problem with the underground cables shorting out due to water getting inside the conduits.

### **2. Sanitary Sewer System I & I**

On October 27<sup>th</sup>, Mary Himmelberger of our office submitted an application for a PA small Water and Sewer system grant through the Commonwealth Financing Authority. The scope of the proposed project is to make repairs to the sanitary sewer system in order to reduce the amount of infiltration and inflow getting into the sewers. The major items in the project include a cured in place pipe lining of 2,060 feet of pipe in Poplar, Dogwood and Maple Streets and Freehall Road, Replacement of 722 feet of sewer pipe in Barkley Street and repair to 6 Manholes at various locations in the Borough. The total project cost is estimated to be \$456,204.60 which includes construction, contingencies and engineering. The Grant requires a 15% match; therefore, the requested grant amount is \$387,774.08 and the local match is \$68,430.72.

### **3. NPDES Permit Renewal**

The NPDES Permit for sewage treatment plant has not yet been reissued by DEP; therefore, the Borough shall continue to operate the plant in accordance with the expired permit.

### **4. Toad Creek Improvements**

BIA has revised the plans per correspondence with Berks County Conservation District. Based on their comments, we are finalizing the submission set.

**5. Borough Park Master Site Plan**

BIA met with the Parks committee on October 20<sup>th</sup> to continue discussing the project. A Report will be submitted to the Borough by Friday, November 18<sup>th</sup>.

**6. Borough Town Square Improvements**

BIA is finalizing the roadway improvements plans. The Specs and Bid Package will be prepared upon approval of the roadway plans.

**Old Business**

None

**Executive Session – Legal/Personnel**

Entered: 8:56 PM on motion by Ms. Lorah, seconded by Mr. Wagaman passing unanimously.

Exit: 9:21 PM on motion by Ms. Lorah, seconded by Mr. Wagaman passing unanimously.

**ADJOURNMENT:**

Council adjourned at 9:21 PM on a motion by Ms. Lorah, seconded by Mr.Beck.

The next Borough Council meeting will be held on December 12, 2016 at 7:00 PM.

Respectfully Submitted  
Sherry D. Palinkas  
Administrative Assistant/  
Open Records Officer