

**MINUTES OF THE
TOPTON BOROUGH COUNCIL
MONDAY JULY 13, 2015**

APPROVED
8/10/15
[Signature]

Members of the Tipton Borough Council met on Monday July 13, 2015 at 7:31 P.M. at Borough Hall for the regularly scheduled meeting. The meeting was called to order by Mr. Stauffer with the Pledge of Allegiance.

Roll call was taken and the following members were present Mayor Biltcliff, Mr. Gehman, Ms. Lorah, Mr. Jost, Mr. Arndt, Mr. Beck, and Mr. Stauffer. Borough Secretary Marcus Dolny. Solicitor Joan London, Engineer Bob Korp, Harry Garman and visitors were also in attendance.

PUBLIC HEARING – (COMPREHENSIVE – RE-ZONING)

Entered into Public Hearing: 7:33PM

Stenographers report to be enclosed

Exited Public Hearing: 7:53PM on Motion by Mr. Wagaman, seconded by Mr. Jost and passing unanimously

After hearing case presented during the public hearing Mr. Wagaman made a motion to adopt Ordinance 1-2015 (Comprehensive Re-zoning), seconded by Mr. Gehman and passing unanimously.

APPROVAL OF MINUTES

On a motion by Mr. Beck, seconded by Mr. Arndt the minutes of June 22, 2015 were approved unanimously.

COMMUNICATIONS:

RESOLUTION 6-2015 was presented recognizing the delusion of the non-uniformed pension plan. A motion was made to accept by Mr. Wagaman, seconded by Mr. Jost passing unanimously.

HEARING OF VISITORS:

Mr. Rauenzahn proposed the need for a four-way stop at the intersection of Callowhill and Barkley, stating the borough had placed other 4 way stops in the past (Callowhill/Franklin, St. John/Smith, Heffner/High, & Herbein/Franklin). Discussion also raised questions about the Stop sign located at Centre Ave. & Main St. Office will look into the matter further with Mr. Arndt and the Engineers to see if it warrants a further look and traffic study

COMMITTEE REPORTS

Personnel Committee – (Mr. Stauffer)

Mr. Stauffer presented to council that the Borough had received a return of \$32,428.00 on our health insurance premium. Employees currently contributed 7.5% of the premiums and Mr. Stauffer felt in light of the return the contribution should be returned. Mr. Jost made a motion to return \$1,099.28 to five employees (Pilgert, Steltz, Stauffer, Dolny, & Fairchild). Ms. Lorah seconded and the motion passed unanimously 6/0 with Mr. Stauffer abstaining.

Finance Committee – (Mr. Wagaman)

Mr. Wagaman made a motion to pay bills as presented. The motion was seconded by Mr. Jost and passed unanimously.

Property Committee – (Mr. Jost)

New truck has arrived and will be at the next council meeting.

Parks & Recreation Committee – (Mr. Beck)

Aware of bees and wasps at Bullet Boardwalk and broken items will be fixed or removed, matter is being taken into consideration.

Streets Committee – (Mr. Arndt) –

N/R

Utility Committee – (Mr. Gehman) –

All Matters to be discussed in engineer's report.

Public Affairs Committee – (Ms. Lorah) –

N/R

Mayor's Report –

Reminder of Thursday's (7/16) Fireworks

Secretary's Report

- Mr. Dolny brought up enforcement issues of Borough violations.
- Mr. Dolny asked council for permission to sell certain items through sealed bids. Request was granted by Mr. Wagaman's motion, seconded by Mr. Jost passing unanimously.

Solicitor's Report

- Asked for executive session regarding legal matters. On motion by Mr. Wagaman and seconded by Ms. Lorah the motion passed unanimously and the meeting entered executive session at 9:00PM
- On motion by Ms. Lorah and seconded by Mr. Wagaman the council exited executive session at 9:27PM

Engineer's Report

1. Sewage Treatment Plant Copper Limit

As previously reported the monthly average for Copper during the month of May was 0.025 ppm; the permitted limit is 0.025 ppm. This caused concern over the how effective the current chemical addition will be during the summer months and we meet with Russ, Marcus and Kap to discuss a plan to address copper during the summer. With warmer temperatures, it becomes more difficult to remove copper from the waste stream. We discussed the addition of a filtration system of the plant's effluent, treating the drinking water with corrosion control and change in chemical treatment.

It may be necessary to increase the pH of the waste water during warmer temperatures up to over 8.0. Currently magnesium hydroxide is used to increase the pH to a 7.2 to 7.4 range. Using the magnesium Hydroxide to get the pH to about 8.0 will be very expensive due to the amount of product that would be required. A less expensive alternative to increase pH is to use sodium hydroxide (this is commonly known as caustic soda or lye). Russ has checked with Product Masters of Kutztown and the caustic soda can be available in 55 gallon drums on short notice. Since we anticipate that it is only during the summer months that switching to caustic soda may be necessary, the plan is to order caustic soda from Product Masters in the event the copper levels increase to a point where a permit violation is possible. Much care must be used in handling the caustic soda is necessary and protective clothing must be worn when doing so. It is recommended that anyone handling this chemical, have proper training. Russ is checking into purchasing the protective gear and training opportunities.

During the month of June the monthly average for copper was 0.016 ppm; therefore, the use of caustic soda is a backup plan in the event it is ever needed.

2. Topton Home Water Connection

On Friday, July 10th, I spoke with Steve Daniels of Diakon Lutheran Social Ministries and he reaffirmed their interest in becoming a customer of the Topton Water System. He indicated that they have had discussions with the Township and the Township has indicated that they will support the Topton Home's interest in connecting to the Topton Water System and are willing to send a letter to the Borough stating this. Mr. Daniels will be on vacation the week of July 13th and indicated that he would like to meet again with Borough representatives and continue the discussion. He could possibly meet again during the week of the 20th or the 27th. He is most interested in knowing what the water rates will be and how much up front expense they should anticipate.

3. Basement Inspections

DEP has directed the Borough to perform 75 home and/or business inspections each year for the purpose of identifying and eliminating any illegal connections to the sanitary sewer system. Common illegal connections include basement floor drains, sump pumps and roof drains. These inspections are to be completed by the end of August each year and at this point there are an additional 40 homes/businesses must be completed in the next 7 weeks.

When illegal connections are discovered the owner is notified and directed to eliminate the illegal connections within 60 days and notify the Borough when the work is completed so that the work can be verified. Currently there are 39 locations dating back two or more years where illegal connections have been found; but, the Borough has not received any notice that the work has been done and no follow up or enforcement action has been taken by the Borough. A suggestion is that the notice to eliminate any illegal connections within 60 days include a statement that if the work is not done within the 60 days, the water supply to the property will be shut off.

4. Washington Street Injector Station

Russ has informed us that the dialer at the Washington Street Injector Station is not working. He does have a spare dialer (used); but, he needs to know the telephone number in order to set it up and attempts on getting the number from Windstream have been unsuccessful.

5. Weather Protection for Influent Screen

Inasmuch as there was some freezing problems with the new screen last winter, consideration should be given to building a structure around the unit so that it can be protected from the wind. We will be getting together with Russ in the next week or so to look at some options. One such option is to build a pavilion type structure so that it could be wrapped with tarps or plastic sheets during the winter months.

6. Birch Alley Sanitary Sewer

Inasmuch as a recent televised inspection of the sanitary sewer between Manholes 96 and 100 reveal numerous defects in the sewer line consisting of cracked pipes, root intrusions and infiltration runners we suggest that we obtain prices for internal repairs such as cured in place liner and spot repair. All but one of the defects were in the line between MH 98 and MH 96; therefore, it appears that lining this run is warranted whereas a spot repair could be performed in the line between MH 100 and MH 98. We expect that the price will be under

the bidding limit of \$19,500.

7. Toad Creek Improvements

Preliminary plans have been submitted to the Borough for review. **The Borough and BIA will be pursuing additional Grant funding.**

8. BHSD Elementary School

In June, the Borough approved the land development plans for the minor improvements at the elementary school. As requested by the Borough, Ryan Kern attended a site meeting at the school on June 23rd to view the existing pavement for the tennis courts. Ryan Kern viewed that the courts have a minimum of 4-inches of asphalt and 4-inches of stone sub-base

9. Mocha Mike's

In June, the Borough received an application to install a Mocha Mike's free-standing unit at the Dollar General site. BIA reviewed the plans and determined that the Land Development process will need to be followed. BIA issued a review letter on June 25th, 2015 for consideration by the Borough.

Old Business

Membrino Properties. Plan Approval will expire 2016

ADJOURNMENT:

Council adjourned at 9:35 PM on a motion by Ms. Lorah, seconded by Mr. Wagaman.

The next Borough Council meeting will be held on August 10, 2015 at 7:30 PM.

Respectfully Submitted
Marcus V. Dolny
Borough Secretary