

**MINUTES OF THE
TOPTON BOROUGH COUNCIL
MONDAY JANUARY 4, 2016
REORGANIZATION MEETING**

Members of the Topton Borough Council met on Monday January 4, 2016 at 7:00 P.M. at Borough Hall for the regularly scheduled meeting. The meeting was called to order by Mr. Biltcliff with the Pledge of Allegiance.

Roll call was taken and the following members were present Mayor Biltcliff, Mr. Beck, Ms. Lorah, Mr. Jost, Mr. Arndt, Mr. Wagaman, Mr. Gehman, and Mr. Stauffer. Also in attendance were Borough Secretary Marcus Dolny, Solicitor Joan London, and visitors.

PRESENTATION OF CERTIFICATES / OATH OF OFFICE

Mayor Biltcliff announced that the following re-elected officials to Borough Council: K. Ray “Kap” Stauffer, Michelle Lorah, and Frank Jost were sworn in previously on December 17, 2015.

ELECTION OF COUNCIL PRESIDENT

Mr. Arndt nominated Kap Stauffer for President; the nomination was seconded by Mr. Jost.

Hearing no other nominations Mr. Beck made a motion to close nominations, seconded by Mr. Arndt.

The appointment of K.Ray “Kap” Stauffer to President of Borough Council passed unanimously (6/0) with Mr. Stauffer abstaining from the vote. Mr. Biltcliff presented the gavel to Mr. Stauffer.

ELECTION OF COUNCIL VICE PRESIDENT

Mr. Jost nominated Mike Wagaman for Vice President; the nomination was seconded by Mr. Beck.

Hearing no other nominations Ms. Lorah made a motion to close nominations, seconded by Mr. Jost.

The appointment of Michael Wagaman to Vice President of Borough Council passed unanimously (6/0) with Mr. Wagaman abstaining from the vote.

APPOINTMENT TO AUTHORITIES, BOARDS, AND COMMISSIONS

Planning Commission

Bruce Meitzler
Julie Pummer
Leo Scott
Jeff Shriver
Nolan Shaub

Zoning Hearing Board

Monica Kunkel
Edward Carter
Matthew Dolny
Alternate – Vacant

Municipal Authority

William Moyer
Craig Borrell
Thomas Reppert
Nolan Shaub
Lynn Sprankle

Motion was made by Mr. Wagaman to Appoint, seconded by Ms. Lorah and passing unanimously.

RECOGNITION OF OTHER COUNCIL APPOINTED OFFICIALS

(AS NOTED IN AGENDA)

Bonnie Stauffer	Administrative Assistant
Randy Sicher	Fire Chief
Dennis Grow	Fire Marshal
Nancy Heffner	Real Estate Tax Collector
Bonnie Stauffer	Deputy Real Estate Tax Collector
Berks County EIT	Earned Income Tax Collector
Art Hahn	Vacancy Board Chairman

ADOPTION OF PROCEDURAL RESOLUTIONS

RESOLUTION 1-2016 – FEE SCHEDULE FOR 2016

Motion was made by Mr. Beck, seconded by Mr. Wagaman passing unanimously.

RESOLUTION 2-2016 – BANK DEPOSITORIES

Motion was made by Mr. Wagaman, seconded by Ms. Lorah passing unanimously.

RESOLUTION 3-2016 – AUDITOR

Motion was made by Mr. Beck, seconded by Mr. Wagaman passing unanimously.

RESOLUTION 4-2016 - ENGINEER

Motion was made by Mr. Gehman, seconded by Mr. Jost passing unanimously.

RESOLUTION 5-2016 - SOLICITOR

Motion was made by Mr. Wagaman, seconded by Ms. Lorah passing unanimously.

RESOLUTION 6-2016 – PROPERTY MAINTENANCE CODE APPEAL FEES

Motion was made by Mr. Wagaman, seconded by Mr. Beck passing unanimously.

RESOLUTION 7-2016 – BOROUGH TREASURER

Motion was made by Mr. Wagaman, seconded by Mr. Arndt passing unanimously.

RESOLUTION 8-2016 – EMPLOYEE PENSION PLAN CAO

Motion was made by Mr. Arndt, seconded by Ms. Lorah passing unanimously.

RESOLUTION 9-2016 – BOROUGH SECRETARY

Motion was made by Mr. Jost, seconded by Mr. Beck passing unanimously.

RESOLUTION 10-2016 – ZONING/CODES

Motion was made by Mr. Gehman, seconded by Mr. Wagaman passing unanimously.

NEW BUSINESS

President Stauffer turned the gavel over to Vice President Wagaman in order to proceed with the motion to instruct Solicitor London to prepare and advertise an Ordinance re-establishing the position of Borough Manager. The motion was seconded by Mr. Jost and passed by a vote of 6 to 1 with Mr. Gehman voting in the negative.

Mr. Wagaman Turned the Gavel back over to Mr. Stauffer.

APPROVAL OF MINUTES

On a motion by Mr. Jost, seconded by Mr. Beck the minutes of December 14, 2015 were approved unanimously.

ADJOURNMENT:

Council adjourned at 7:25 PM on a motion by Ms. Lorah, seconded by Mr. Jost

The next Borough Council meeting will be held on January 11, 2016 at 7:00 PM.

Respectfully Submitted
Marcus V. Dolny
Borough Secretary