

***MINUTES OF THE
TOPTON BOROUGH COUNCIL
MONDAY JANUARY 12, 2015***

Members of the Topton Borough Council met on Monday January 12, 2015 at 7:30 P.M. at Borough Hall for the regularly scheduled meeting. The meeting was called to order by Mr. Stauffer with the Pledge of Allegiance.

Roll call was taken and the following members were present Mayor Biltcliff, Mr. Beck, Ms. Lorah, Mr. Jost, Mr. Arndt, Mr. Wagaman, Mr. Gehman, and Mr. Stauffer. Also in attendance were Borough Secretary Marcus Dolny, Solicitor Joan London, Ryan Kern, and visitors.

APPROVAL OF MINUTES

On a motion by Mr. Gehman, seconded by Mr. Beck the minutes of December 22, 2014 were approved unanimously.

COMMUNICATIONS:

NONE

HEARING OF VISITORS:

NONE

COMMITTEE REPORTS

Personnel Committee – (Mr. Stauffer)

Mr. Stauffer asked to place the 2015 wages for full time employees on record as shown in the 2015 Budget. Mr. Arndt made a motion, seconded by Mr. Jost and passing unanimously.

Finance Committee – (Mr. Wagaman)

Mr. Wagaman made a motion to pay the presented bills. The motion was seconded by Mr. Jost and passed unanimously.

Mr. Wagaman also presented the close of year fund balances for 2014.

Property Committee – (Mr. Jost)

NO REPORT

Parks & Recreation Committee – (Mr. Beck)

NO REPORT

Streets Committee – (Mr. Arndt) –

Trinity Lutheran Church is looking for permission for street closure on two upcoming dates. More information will be needed, and fire police will need to be contacted before permission can be granted.

Also Mr. Arndt has identified Alleys of concern will meet with Mr. Dolny and move forward.

Utility Committee – (Mr. Gehman) –

Sewer Treatment Plant has Copper Levels under control, and Old Sewer Treatment is scheduled to come down. Also new control panel is up and running in the Water Treatment Plant.

Public Affairs Committee – (Ms. Lorah) –

NO REPORT

Mayor's Report –

NO REPORT

Secretary's Report

- Presented Resolution 1-2015 appointing Barry Isett as Borough Engineer for 2015. Mr. Jost made a motion to accept, Mr. Gehman seconded and the motion passed unanimously.
- Presented Resolution 2-2015 appointing Kozloff Stoudt as Borough Solicitor for 2015. Mr. Jost made a motion to accept, Mr. Gehman seconded and the motion passed unanimously.
- Presented Resolution 3-2015 appointing Reinsel Kuntz Leshner as Borough Auditor for 2015. Mr. Wagaman made a motion to accept, Mr. Beck seconded and the motion passed unanimously.
- Presented Resolution 4-2015 establishing a fee schedule for 2015. Mr. Wagaman made a motion to accept, Ms. Lorah seconded and the motion passed unanimously.
- 2013 Tax Collector Audit was presented to council for review

Solicitor's Report

- The Borough Council was asked to comment on the comprehensive zoning ordinance presented to them from the Planning Commission. Council expressed satisfaction and addressed county recommended changes. Mr. Gehman made a motion to except the county's recommendations regarding Industrial districts and include them proposed ordinance. Motion was seconded by Mr. Jost and passed unanimously.
- Mr. Wagaman made a motion to authorize Solicitor London to present the draft ordinance to the county for formal comments. The motion was seconded by Mr. Beck and passed unanimously.

Engineer's Report

1. Sewage Treatment Plant Copper Limit

Russ is continuing the use of the Mastercat products as well as magnesium hydroxide from Process Masters. The copper level for December was 0.016 mg/l; whereas, the limit is 0.025 mg/l. This is the second consecutive month that the copper was below the limit. In order to use the optimum amount of chemicals and minimize costs, Russ, with assistance from Process Masters, has slightly backed off on the feed rate of the magnesium hydroxide and is maintaining a PH in the neighborhood of 7.0 to 7.1. Both the phosphorus and copper levels are well below the permitted limits. Russ will continue to monitor these levels and it may be necessary to raise the PH by adding more magnesium hydroxide in the spring or summer months.

3. Bacteria Kill at Sewage Treatment Plant

During the past few months, the bacteria appears to be relatively healthy in the treatment plant. Russ continues to monitor the bacteria population and the performance of the treatment plant. The Material Safety Data Sheets (MSDS) that were furnish by the Topton Home are on file at the treatment plant.

4. Grease Blockage in Sanitary Sewer Lines

The agreement with the Lutheran Home at Topton, regarding their connection to the Borough's sewer system, states that the sewage discharged into the system from the Home shall conform with all of the requirements of the Borough and any regulatory agencies. The Borough's ordinances establishes a limit of 50 mg/l for oils and grease and also includes provisions for penalties. Russ advises that he has not monitored the oil and grease concentration from the Home or any other establishment for quite some time.

5. DRBC Docket

This is a reminder that the DRBC Docket (NO. D-2001-041 CP-2) requires for an Emergency Management Plan be prepared and submitted to DRBC by **March 10, 2015**. Russ has a draft copy of an Emergency Response Plan which was dated January 21, 2011. Hopefully, this plan can be updated and submitted to the DRBC as required.

6. Annual Wasteload Management Report

A corrective action plan, addressing DEP's determination that the sewer plant is organically overloaded, was submitted to DEP on December 12, 2014. This CAP pointed out that DEP's determination was based primarily on a couple of months when the reported BOD loading was unusually high in January and March in 2010. These high values were most likely due to the sampling procedures that were followed at the time and the loading for these months should be discounted when determining a true organic loading. The bottom line is that the corrective action plan recommends no physical improvements to the plant nor a moratorium on new connections to the sewer system; the recommendations pertain to sampling procedures. On December 17, 2014, we received a telephone call from Aaron Barr at DEP asking that we send him the CAP in a Word document so that he could offer his comments. The Word document was sent out that very day; however, we have not yet received any comments from Mr. Barr.

The 2014 Annual Wasteload Management Report is due by March 31, 2015.

7. Toad Creek Improvements

Preliminary plans have been finalized. Awaiting receipt of a copy of the Middle School Land Development plans and stormwater report to assess the impact of the school property.

Old Business

None

ADJOURNMENT:

Council adjourned at 8:20 PM on a motion by Ms. Lorah, seconded by Mr. Arndt

The next Borough Council meeting will be held on February 9, 2015 at 7:30 PM.

Respectfully Submitted
Marcus V. Dolny
Borough Secretary