

**MINUTES OF THE  
TOPTON BOROUGH COUNCIL  
Monday August 13, 2018**

Members of the Topton Borough Council met on Monday August 13th, 2018 at 7:02 P.M. at Borough Hall for the regularly scheduled monthly meeting. The meeting was called to order by Council President Mr. Stauffer with the Pledge of Allegiance.

Roll call was taken and the following members were present Mr. Stauffer, Mayor Biltcliff, Ms. Lorah, Mr. Miller, Mr. Jost and Ms. Kunkel. Borough Manager Mr. Dolny and Solicitor London and visitors were also in attendance. Mr. Beck and Ms. Moll were absent.

**APPROVAL OF MINUTES**

On a motion by Mr. Jost seconded by Mr. Miller the minutes of July 9th, 2018 were approved unanimously.

**COMMUNICATIONS**

Topton Volunteer Fire Company submitted a letter requesting a prize donation for their family game night. On motion by Mr. Jost, seconded by Ms. Lorah a family pool pass for 2019 will be donated. The motion passed unanimously.

**Mayor's Report**

Noted the success of Flamin'Dick and the Hotrods for July's Music in the park series, and hoped to see them back.

**HEARING OF VISITORS**

Mr. Jonathan Sotak spoke to council regarding whether or not the detention basin located at Hoch and Hamsher is working properly as his yard is not draining as he feels it should. Borough officials will work with the Engineer's to review.

Andrew Kelhart of N. Hoch questioned if the inlet was too small, borough engineers will also review.

Bob Rauenzahn questioned why the Borough was not forcing property owners on the North side of Barkley Street to install sidewalks and felt the matter should be addressed.

Andrew Kelhart complimented our public works crew and the job that they do for the community.

Scott Yenser representing the Fire Company informed council that Jacqueline Sycamore-Hess will be presented with the Venture Summit Award at a Court of Honor ceremony on August 26, 2018. The first in Berks County

## **Solicitor's Report**

Mr. Jost made a motion to adopt Resolution 15-2018 A Declaration of Taking for 229-231 West Weis Street per preparation by Ms. London. Ms. Lorah seconded this motion passing unanimously.

Solicitor London also informed council that the Police Association appeal will happen September 14, 2018 at 9:30am at the Justice Center in Harrisburg.

## **Secretary's Report**

Mr. Dolny informed council that they were successful in purchasing a new dump truck via PENNDOT auction, acquiring a 2004 Sterling L8500. With transport and extensive maintenance expected total cost is now expected to be around \$16,000, well below the ceiling of \$25,000.

Mr. Dolny presented council with three bids to move the electric at Main Field. A motion to except Beiber electric bid of \$19,537.00 was made by Mr. Miller, seconded by Mr. Jost and passing unanimously.

Mr. Dolny informed council off applicants interested in filling various open appointed positions, and be it recognized:

On motion by Ms. Lorah, seconded by Mr. Miller - Stuart Chalmers was appointed to the Zoning Hearing Board. The motion passed unanimously.

On motion by Ms. Lorah, seconded by Ms. Kunkle – Andrew Kelhart was appointed to the Planning Commission and Municipal Authority. The motion passed unanimously.

## **COMMITTEE REPORTS**

### **Public Affairs Committee – (Mr. Stauffer)**

No Report

### **Personnel Committee – (Mrs. Moll)**

Mr. Dolny informed council that Trynda Schoonover's probationary period has concluded and it is his recommendation that she be retained. A motion was made by Mr. Jost, seconded by Mr. Miller to retain. The motion passed unanimously.

**Finance Committee – (Ms. Kunkel)**

Ms. Kunkel made a motion to pay bills as presented. The motion was seconded by Mr. Jost and passed unanimously.

**Property Committee – (Mr. Jost)**

No Report

**Parks & Recreation Committee – (Mr. Miller)**

Mr. Miller said he heard nothing but great things about the fireworks.

Mr. Miller made a motion to bring back Flamin' Dick and the Hot Rods for 2019. The motion was seconded by Ms. Lorah and passed unanimously.

**Streets Committee – (Ms. Lorah)**

Mr. Stauffer informed Ms. Lorah that a resident inquired placing a 4 way stop at the intersection of Keller St. and Home Ave.

**Utility Committee – (Mr. Beck)**

No Report

**Engineer's Report**

**1. NPDES Permit Renewal**

Final permit was issued with an effective date of August 1, 2018 and expires on July 31, 2023. The renewal needs to be submitted 180 days before the expiration date, which would mean a submission date of on or before January 31, 2023.

**2. Sludge Hauling Contract**

The Sludge Hauling Contract Project manual has been prepared and provided to both Marcus Dolny and Joan London for their review, Joan has commented that she sees no reason why the Project cannot not be bid. The schedule includes a bid date of October 3, 2018 and can be advertised next week in a local newspaper. We opted to advertise in a local newspaper and not Pennbid because Miller Sanitary Sewer Service is not registered with Pennbid and we do not want to exclude them. Council should be able to act on the bids at the October 8<sup>th</sup> meeting.

A motion was made to advertise for sludge hauling bids by Mr. Jost, the motion was seconded by Mr. Miller. The motion passed unanimously.

**3. Sewer Metering**

We receive a response from DEP regarding the influent metering issue at the sewage treatment plant. Pursuant to installation of the recycled water project in February, the influent meter has been recording, on average, about 80,000 gpd than the effluent meter. We had requested that DEP allow the plant loadings to be calculated using the effluent meter; however, DEP has cited Chapter 94's requirement for the plant's influent to be metered. It appears that DEP will require the influent meter to be the basis for calculating the plant's loading. We have provided DEP with information that they had requested and requested a meeting with them in order to discuss the options for metering the plant's influent. We have not yet heard back from them.

Regarding the two pump stations, Alex has met with the installer of those meters which have been problematic due to the harsh conditions. Arrangements will be made to install hour meters for each pump so that flow can be determined from the amount of time the pumps run.

**4. Toad Creek Improvements**

As a result of our meeting with the DEP on July 2<sup>nd</sup>, it was learned that the Fish & Boat Commission has imposed a restriction on work from October 1<sup>st</sup> to December 31<sup>st</sup> annually. This taken in conjunction with the US Fish & Wildlife Services restriction from April 1<sup>st</sup> to September 30<sup>th</sup>, left a construction window of Jan 1 thru March 31. Given the limitations on stream work during the dead of winter, Isett is pursuing waivers and other options to achieve a more sensible work window—but this is independent of the permit application.

The permit was resubmitted at the end of July, delivered to the PADEP on July 30.

**5. Borough Park Master Site Plan**

Phase 1 playground project design and construction documents are complete and being submitted to DCNR for review.

Survey for Phase 2 (trail, pedestrian bridges and sidewalk connections from Home Avenue south to the Elementary School and Middle School) is being coordinated for later this month.

**6. DEP MS-4**

Revised PRP report submitted to DEP Southcentral office. Isett will coordinate a day of outfall inspections with the Borough between September and October. Isett shall continue to notify the Borough and share Stormwater educational materials and staff training opportunities as these occasions arise.

**7. Barkley Street Sewer Rebuild Project**

Contract documents with DOLI Construction have been executed.

Notice to Proceed for February 12, 2018

90 days to Substantially Complete

May 13, 2018

120 days to Finally Complete

June 12, 2018

CO#2 includes a 90 day contract extension (8/12/18 & 9/11/18)

Original Contract Value: \$179,220.00

Change Order #1 (laterals) +\$12,284.00

Revised Contract Value \$191,504.00

Change Order #2 Request – service conflicts +\$6,887.68

Potential Revised Contract Value \$198,491.68

Contractor completed sewer line work, waiting on UGI for paving work to be completed.

Fieldwork for Access Ramps has been completed and design of the revised ramps is at 90%, expect to be reaching out to the contractor for a cost estimate for the work

8. **2017 Sanitary Sewer Cleaning and Televising Project**

Notice to proceed issued for March 19 of 2018

90 days to Substantially Complete

June 18, 2018

150 days to Finally Complete

August 17, 2018

Granted a 30 day time extension

(7/18/18 & 9/16/18)

Contract Value:

\$ 91,321.55

Change Order #1 (lateral video)

\$250

Revised Contract Value:

\$91,571.55

Contractor has completed field work, and delivered most of the reports, just need the final portion of the manhole reports to finalize the project.

**ADJOURNMENT**

Council adjourned at 8:14PM on a motion by Mr. Jost, seconded by Ms. Lorah.

Next Borough Council meeting will be held on September 10, 2018 at 7:00PM.

Respectfully Submitted  
Marcus V. Dolny  
Borough Manager