

***MINUTES OF THE  
TOPTON BOROUGH COUNCIL  
MONDAY, April 14, 2014***

Members of the Tipton Borough Council met on Monday April 14, 2014 at 7:30 P.M. at Borough Hall for the regularly scheduled meeting. The meeting was called to order by Mr. Stauffer with the Pledge of Allegiance. Roll call was taken and the following members were present; Mr. Beck, Ms. Lorah, Mr. Jost, Mr. Wagaman, Mr. Gehman, Mr. Arndt, and Mayor Biltcliff. was absent. Also in attendance were Borough Secretary Marcus Dolny, Solicitor Joan London, Ryan Kern and visitors.

**APPROVAL OF MINUTES**

On a motion by Mr. Gehman, seconded by Mr. Jost the minutes of March 10, 2014 were approved unanimously.

**COMMUNICATIONS:**

East Penn is seeking permission to paint a crosswalk across Cleveland St. On motion by Mr. Wagaman to allow, and seconded by Mr. Beck the motion passed unanimously.

Pam Floreen of Girls Volleyball requested permission to use front parking lot along Weis Street for a clothing drive. On motion by Mr. Wagaman to allow, and seconded by Mr. Jost the motion passed unanimously.

Tipton Fire Company submitted their annual letter regarding the Block Party to be held at The Tipton American Legion.

GoRail request for support from the Borough regarding Railroad Industry was tabled for review.

Brandywine Cheerleaders requesting use of front parking lot along Weis Street for a car wash. On motion by Mr. Wagaman to allow use of water for car wash and a bake sale only, and seconded by Mr. Jost the motion passed unanimously.

Brandywine Art Club asked to place a banner on our fence on Home Ave. On motion by Mr. Jost to allow as long as it does not block line of sight, and seconded by Mr. Arndt the motion passed unanimously.

**HEARING OF VISITORS:**

Carol Eichelberger and William Adams representing M&T Bank along with their contractor addressed an issue with Home Ave. relating to the curb repair they need to do. On motion by

Mr. Gehman to have Road Crew do necessary repair work once curbing has been repaired, and seconded by Mr. Arndt the motion passed unanimously.

Pennsylvania State Police assured council things are in play. PSP was questioned as to what we as residents can do to help. Continued involvement was best. Also Ms. Lorah asked what can be done with paraphernalia that is found. PSP stated that when possible finger prints and DNA are taken.

Leon Moyer is asking council to look into a part time police force.

Superintendent Andrew Pottiger thanked the Borough for their efforts this winter with snow removal and also for their joint effort in addressing current drug issues in our community. Mr. Pottiger offered an update on the community task force initiative. Currently they are still processing data collected from the first meeting but announced next meeting would be on April 29, 2014 at 6:30PM at the Middle School Auditorium.

Alane Falcone thanked the council for their involvement regarding drug prevention issues

### **Engineer's Report**

- Currently updating a series of maps for the Borough
- In regards to the sign we are looking to place off of Weis street the surveying will be done Thursday April 17<sup>th</sup>.
- Wastewater Treatment Reports and the Chapter 94 Report have been completed
- Just inquired if council was entertaining use of Liquid Fuels funds for road repair. No projects are imminent.

### **COMMITTEE REPORTS**

#### **Personnel Committee – (Mr. Stauffer)**

Motion was made by Mr. Wagaman to accept the resignation of Richard Shupp from the planning committee seconded by Mr. Gehman and passed unanimously. A letter of appreciation thanking Mr. Shupp will be sent out.

Motion was made by Mr. Jost to accept the letter of interest from Jeffery Shriver to fill vacancy on the planning committee seconded by Mr. Beck and passed unanimously.

Motion was made by Mr. Jost to appoint Councilman Gehman as representative to the Joint County Planning Commission seconded by Mr. Wagaman and passed unanimously.

**Finance Committee – (Mr. Wagaman)**

Mr. Wagaman made a motion to pay the bills as presented. Mr. Jost seconded the motion and it was approved unanimously.

**Property Committee – (Mr. Jost)**

Mr. Jost made a motion to advertise and sell the heavy duty trailer on municibid with a reserve set at \$2500.00. The motion was seconded by Mr. Arndt and passed unanimously.

Mr. Jost also discussed purchasing a 6x12 trailer and a small trailer for behind the John Deere Tractor.

**Parks & Recreation Committee – (Mr. Beck)**

Looking into getting the proper cameras for the Park

Special Thank You to Brandywine Heights Art Club for painting the animals in the park

Surface damage to the pool wall to be repaired before season

Mr. Gehman informed Mr. Dolny that Hoch Memorial lights are out again

**Streets Committee – (Mr. Arndt) - No Report**

**Utility Committee – (Mr. Gehman) –**

Reed Beds are done at the Sewer Treatment Plant

Also recommends we look into GIS mapping for the town

**Public Affairs Committee – (Ms. Lorah) –**

Confirmed that sadly there will be no street fair this year only the car cruise

**Mavor's Report –**

Noted how pleased he was with the turn out on April 1<sup>st</sup> and thanked the school district and Superintendent Pottiger.

**Secretary's Report**

The green truck will need a new bed due to rust and deterioration. Mr. Jost made a motion to purchase a new utility bed not to exceed \$5,700.00. Mr. Beck seconded the motion and it was approved unanimously.

Barry Isett's proposal for starting preliminary engineering on the Toad Creek Project was brought before the council. Ms. Lorah made a motion to accept the proposal and allow work to begin. Mr. Jost seconded the motion and it was approved unanimously.

It was brought to council's attention that the audit had been completed and copies were distributed for review.

Although May 17<sup>th</sup>'s street fair had been cancelled they were still planning the car cruise. Approval for street closure of Broad Alley from Cherry to Home, and Home Ave. from Franklin to Barkley would be needed. Mr. Arndt made a motion to approve the closures from 8am to 3pm. Mr. Wagaman seconded the motion and it was approved unanimously.

A rate increase for season passes for the Topton Memorial Pool was requested, an increase of \$5.00 for family passes within the borough and a \$25.00 increase for family passes outside of the borough. Mr. Beck made a motion to implement these rate changes. Ms. Lorah seconded the motion and it was approved unanimously.

Mr. Wagaman made a motion to approve RESOLUTION 10-2014, a resolution establishing adjusted fees for the filing of permits and licenses for the Borough of Topton. Mr. Jost seconded the motion and it was approved unanimously.

### **Solicitor's Report**

Ms. London asked for permission to advertise proposed ordinance 2-2014 Quality of Life Standards within the Borough. Mr. Beck made a motion to advertise. Mr. Gehman seconded the motion and it was approved unanimously.

Mr. Gehman made a motion to set the fine for failure to obey a stop work order at \$1000.00. Ms. Lorah seconded the motion and it was approved unanimously.

Ms. London also reported that figures for 2013 MMO for now disbanded Berks Lehigh Regional Police Department have come in and will soon be communicated.

**Old Business**

No Report

**ADJOURNMENT:**

Council adjourned at 9:15 PM on a motion by Mr. Beck, seconded by Mr. Jost

The next Borough Council meeting will be held on May 12, 2014 at 7:30 PM.

Respectfully Submitted

Marcus V. Dolny  
Borough Secretary