

**MINUTES OF THE  
TOPTON BOROUGH COUNCIL  
Monday October 14, 2019**

Members of the Tipton Borough Council met on Monday October 14, 2019 at 7:00 P.M. at Borough Hall for the regularly scheduled monthly meeting. The meeting was called to order by Council President Mr. Stauffer with the Pledge of Allegiance.

Roll call was taken and the following members were present Mayor Biltcliff, Ms. Lorah, Ms. Kunkel, Mrs. Moll, Mr. Beck, Mr. Stoudt and Mr. Stauffer. Borough Manager Mr. Dolny, Solicitor London, Ryan Kern, and visitors were also in attendance.

**APPROVAL OF MINUTES**

On a motion by Ms. Kunkel seconded by Ms. Lorah the minutes of September 9, 2019 were approved unanimously.

**COMMUNICATIONS**

Mr. Dolny for the record stated that The Borough of Tipton held a joint executive session with the Longswamp Supervisors on October 8, 2019 from 6:00PM to 7:00PM to discuss the possibility of land acquisition. No action was taken.

Mr. Dolny read the resignation letter of Councilmember Frank Jost Sr. sighting health reasons. A motion to accept was made by Mr. Stoudt, seconded by Ms. Moll and passing unanimously.

Topton Fire Company requested a prize donation for their children's bingo on October 18, 2019 a motion was made to prepare a Tipton Memorial Pool Gift Basket on the recommendation of the Borough Manager by Ms. Moll, seconded by Ms. Lorah and passing unanimously.

**MAYOR'S REPORT**

Another great parade, good weather, few minor mishaps, but kudos to the T.C.O.C. for another wonderful and successful parade.

**HEARING OF VISITORS**

Colleen Kristula questioned the effect a possible new police agreement with Fleetwood Police would have with the relationship between the schools and State Police. Mr. Dolny explained that any agreement with Fleetwood would be a partnership with PSP and the Borough and would have no effect on the current or future relations with the school.

Scott Yenser attended on behalf of the Fire Company thanking the Borough for our donation to the children's bingo, informed the council that the new tanker truck is purchased and currently in route for delivery, and checked if council had any question or concerns they wanted addressed. There were none.

Deb Kirby asked about the attendance for the parade, the estimation was about 9000+.

### **SOLICITOR'S REPORT**

Ms. London presented Council with a draft agreement for Police services with Fleetwood Police for their review.

Ms. London is currently handling the Borough's dispute of a Right-to-Know Appeal on the basis the documents asked for do not exist and would need to be created.

### **MANAGER'S REPORT**

Mr. Dolny Presented Council with the completed audit of Tax Collector Nancy Heffner for 2018, the Audit will be available for the public to review at the office.

### **COMMITTEE REPORTS**

#### **Public Affairs Committee – (Mr. Stauffer)**

No Report

#### **Personnel Committee – (Mrs. Moll)**

No Report

#### **Finance Committee – (Ms. Kunkel)**

Ms. Kunkel made a motion to pay bills as presented. The motion was seconded by Ms. Lorah. A roll call vote was requested by Mr. Beck will all members of council approving the motion unanimously.

#### **Property Committee – (Vacant)**

No Report

#### **Parks & Recreation Committee – (Mr. Stoudt)**

Mr. Dolny reported that the Borough was not selected for the 2019 DCED grant program. However, we have been given approval from DCNR to move forward with the pool and recreation center feasibility study.

## **Streets Committee – (Ms. Lorah)**

Ms. Lorah discussed the pavement condition report prepared by Barry Isett reviewing the conditions of Main, Hoch, Penn, and Croll Streets. The option of tar and chipping will be reviewed as a possible alternative method to the road repair. Also, the use of speed table are being considered to mitigate the high rate of travel on Herbein and Hoch Avenue.

## **Utility Committee – (Mr. Beck)**

Deferred to the Engineer's Report

## **ENGINEER'S REPORT**

### **1. Annual Reporting**

PADEP:

Chapter 94 Report (Waste Load Management) was submitted to DEP on March 12<sup>th</sup>.

We received an email from Mt. Kumar at DEP regarding the 2018 report and the additional information that was submitted to him on July 1<sup>st</sup>. Basically, he is pleased to see that the flow differences between the influent and the effluent flow meters have been minimized pursuant to the calibration which was done last October. Although he did not come right out and say it, we believe that he recognizes that prior to the calibration we were getting faulty readings with the influent meter. This will be beneficial when preparing the 2019 Wasteload Management Report in determining the plant's hydraulic and organic loadings because we will be able to show reduced loadings for the past five years.

### **2. Toad Creek Improvements**

Contract documents with J. Phillips Excavating & Hauling have been executed.

Notice to Proceed for June 3, 2019

Work Start Date

June 19, 2019

Anticipated Date for Final Completion

September 14, 2019

Original Contract Value:

\$108,937.60

Construction is substantially completed at the Toad Creek Phase I Restoration Project; plantings are all that remain. The bio-logs and live staking will be planted this week. If the live stakes do not take, they will replant them in mid-December. Live staking in December has been cleared with all of the regulatory agencies already.

### **3. DEP MS-4**

On September 27, the Borough's Annual MS4 report package was mailed to DEP office. DEP will review the information and provide a summary review with any comments within the next 3 months. These comments typically range on suggested improvements the MS4 can integrate to their stormwater programming, to any deficiencies in tasks not completed.

### **4. Topton Transportation Alternatives Trail Connection Project**

Isett met with Marcus to review the preliminary design. We are continuing with the design details so we can prepare utility and right of way clearance document to PennDOT in October.

### **5. Sewer Rehabilitation**

Project was awarded to National Water Main Cleaning for \$524,290.85.

Project Schedule:

Pre-Construction Meeting - 6/28/19

Notice to Proceed – 7/1/19

Substantial Completion Date - 12/28/19  
Final Completion Date – 1/27/20

Original Contract Value:	\$524,290.85
Change Order #1 (Additional Road Patching)	+\$7,500.00
Revised Contract Value	\$531,790.85

Contractor has completed dig and repair and is anticipated to complete lining work in November.

**6. New Public Water Well**

Isett has prepared a feasibility report for a new water source for the Borough. The report develops a water budget and identifies a well yield of ~210 GPM as desirable. Unfortunately, the geology looks like 50 GPM from a well might be max. so several wells will likely be needed. However, if we move down in topography and into carbonate bedrock, the 210 GPM yield from a single well is much more probable. The report concludes that this move combined with fracture trace analysis would give the best odds for a single well producing the desired volume.

**7. Topton Pool/Recreation Center Feasibility Study**

DCNR approve the scope of work, so this planning process can be let out for bidding. The overall planning will take about 12 months once a consultant team is selected. Proposals will be accepted by the Recreation Committee and then a recommendation provided to Council for approval after the first of the year.

**8. Transfer of Sewer Lines from Longswamp Township to Topton**

Defects have been discussed with Hanover Engineering, with the Township to follow-up on repairs.

**9. WWTP Flood Protection**

BIA has met with Alex and has initiated the work to help protect the influent facility and the office from flooding. It is anticipated that Borough forces will complete the work in the spring of 2020 as per Alex and Marcus' work plan.

**OLD BUSINESS**

None

**EXECUTIVE SESSION – LAND ACQUISITION**

Entered at 7:45 on motion by Ms. Moll, seconded by Ms. Lorah passing unanimously.

Exited at 8:23 on motion by Ms. Lorah, seconded by Ms. Moll passing unanimously.

A motion was made by Ms. Lorah to instruct Solicitor London to prepare draft easement for sidewalk and land at 310 West Weis Street in lue of condemnation. Motion was seconded by Mr. Stoudt and passed unanimously.

**ADJOURNMENT**

Council adjourned at 8:30PM on a motion by Ms. Moll, seconded by Ms. Lorah.  
Next Borough Council meeting will be held on October 28, 2019 at 7:00PM.

Respectfully Submitted  
Marcus V. Dolny  
Borough Manager