

***MINUTES OF THE  
TOPTON BOROUGH COUNCIL  
Monday June 12, 2017***

Members of the Topton Borough Council met on Monday June 12, 2017 at 7:00 P.M. at Borough Hall for the regularly scheduled meeting. The meeting was called to order by President Mr. Stauffer with the Pledge of Allegiance.

Roll call was taken and the following members were present Mr. Stauffer, Mr. Arndt, Mr. Beck, Ms. Lorah, Mr. Jost, and Mr. Gehman. Borough Secretary Marcus Dolny, Solicitor Ms. London, Mr. Kern (engineer representative) and visitors were also in attendance. Mr. Biltcliff and Mr. Wagaman were absent.

**APPROVAL OF MINUTES**

On a motion by Mr. Gehman, seconded by Mr. Beck the minutes of May 8, 2017 were approved unanimously.

**COMMUNICATIONS**

A request was received from Boy Scout Troop 510 to use the Topton Memorial Pool Parking lot on the dates July 1st, 2017 for the purpose of a car wash. Mr. Jost made a motion to approve this request. This motion was seconded by Ms. Lorah and passed unanimously.

**Mayor's Report**

Absent

**HEARING OF VISITORS**

Mr. Gehman wanted to congratulate Mayor Biltcliff for the job well done with his presentation at the Memorial Day parade.

**Solicitor's Report**

Solicitor London requested an executive session to discuss Longswamp Township matters.

Solicitor London updated council on the Berks-Lehigh Regional Police litigation.

Solicitor London also updated council on the Norfolk Southern matters regarding the replacement and repairs of pipes, sidewalks and curbs.

## Secretary's Report

Mr. Dolny updated council with the current status of the town square improvement projects including the UGI and curbing work currently taking place.

## COMMITTEE REPORTS

### **Public Affairs Committee – (Mr. Stauffer)**

Mr. Stauffer congratulated the Topton Volunteer Fire Company on their 100<sup>th</sup> Anniversary celebration and commented that how nice the celebration was.

### **Personnel Committee – (Ms. Lorah)**

After receiving a refund of the 2016 health insurance premiums Ms. Lorah made a motion to refund the employees their contributions towards the insurance premiums as noted below. Mr. Jost seconded this motion and it passed unanimously.

Marcus Dolny, Troy Fairchild, Jesse Kemp, Russ Pilgert, Scott Steltz - \$1156.48

Sherry Palinkas - \$800.64

Alex Lord - \$311.36

### **Finance Committee – (Mr. Wagaman)**

Mr. Jost made a motion to pay bills as presented. The motion was seconded by Mr. Gehman and passed unanimously.

### **Property Committee – (Mr. Jost)**

None

### **Parks & Recreation Committee – (Mr. Beck)**

Mr. Beck commended the success of the music in the park Sunday June 11<sup>th</sup> as well as the success of the pool season up to this point.

**Streets Committee – (Mr. Arndt)**

Mr. Arndt presented to council that Mr. Leon Moyer has requested a handicap. Mr. Arndt will look into this matter further.

**Utility Committee – (Mr. Gehman)**

Councilman Gehman further discussed items in the Engineer's report.

**Engineer's Report**

**1. Sewage Treatment Plant**

Russ recently collected samples of the wastewater discharge from the elementary and high schools and had them analyzed for BOD, total suspended solids, ammonia, phosphorus and copper. All parameters exceeded the Borough's ordinance limits; however, it was agreed that the BOD and total suspended solids were of concern and something that the schools could possibly make changes in their kitchen operation in order to reduce the concentration. Russ arranged a meeting with the school's facility manager to discuss this matter. Inasmuch as schools are about to close, it was agreed that Russ will monitor the school over the summer months and in August, this matter will be taken up with the kitchen supervisors so that changes can be implemented in the new school year.

The ordinance does allow for surcharging for extra strength waste; however, it was noted that our goal is to see a reduction in the loading to the treatment plant.

After making some minor adjustment in the Mastercat feed rates, the copper appears to be under control and no violation of the permit occurred.

Bids for installation of a water recycling system at the treatment plant are ready for advertising in the local newspaper and bids will be received on July 6<sup>th</sup> so that Council can take action at the July meeting.

**2. Sanitary Sewer System I & I**

Once, The Agreement with DCED is fully executed and once notified to proceed, Isett will prepare bid documents for the sanitary rehabilitation project to be funded in part with the small water and sewer system grant. The scope of this project has been reduced to replacing the sanitary sewer in Barkley Street and installation of a cured in place pipe lining (CIPPL) in Poplar Street.

**3. NPDES Permit Renewal**

The permit has not yet been issued.

**4. Toad Creek Improvements**

Isett is pursuing an off-the-shelf bridge design which will provide 6 feet of clearance in the width, will support a small tractor and will have iron rails. This would replace the existing pedestrian bridge as allowed by DEP. Earlier this month, plans were re-submitted to DEP for review.

**5. Borough Park Master Site Plan**

The Master Site Plan is completed and Isett continues to search for grant opportunities in order to implement the plan.

**6. Borough Town Square Improvements**

Construction is on-going and Isett representatives have been observing the construction as well as coordinating with UGI.

**Old Business**

None

**Executive Session – Legal**

Entered: 7:45 PM on motion by Mr. Gehman, seconded by Ms. Lorah passing unanimously.

Exit: 8:06 PM on motion by Ms. Lorah, seconded by Mr. Gehman passing unanimously.

**ADJOURNMENT**

Council adjourned at 8:07 PM on a motion by Ms. Lorah, seconded by Mr. Jost.

The next Borough Council meeting will be held on July 10, 2017 at 7:00 PM.

Respectfully Submitted  
Sherry D. Palinkas  
Administrative Assistant/  
Open Records Officer