

***MINUTES OF THE  
TOPTON BOROUGH COUNCIL  
Monday May 8, 2017***

Members of the Tipton Borough Council met on Monday May 8, 2017 at 7:00 P.M. at Borough Hall for the regularly scheduled meeting. The meeting was called to order by President Mr. Stauffer with the Pledge of Allegiance.

Roll call was taken and the following members were present Mr. Stauffer, Mr. Arndt, Mr. Beck, Ms. Lorah, Mr. Biltcliff, Mr. Jost, and Mr. Gehman. Borough Secretary Marcus Dolny, Solicitor Ms. London, Mr. Garman (engineer representative) and visitors were also in attendance. Mr. Wagaman was absent.

**APPROVAL OF MINUTES**

On a motion by Mr. Gehman, seconded by Mr. Beck the minutes of April 10, 2017 were approved unanimously.

**COMMUNICATIONS**

A request was received from Boy Scout Troop 858 to use the Tipton Memorial Pool Parking lot on the dates June 10<sup>th</sup>, 2017 and July 22<sup>nd</sup>, 2017 for the purpose of a car wash. Mr. Jost made a motion to approve this request contingent upon adequate water supply at the determination by the Borough Manager. This motion was seconded by Ms. Lorah and passed unanimously.

East Penn Manufacturing requested to remove part of their sidewalk on Heffner Street that has been damaged by tree growth and replace with grass. Mr. Gehman made a motion to deny this request and instead approve the removal of the tree and the replacement of the sidewalk in this area. This motion was seconded by Mr. Arndt passing unanimously.

**Mayor's Report**

Mayor Biltcliff spoke about upcoming events happening in the Borough of Tipton and that residents seem very excited for them.

**HEARING OF VISITORS**

Mr. Rauenzahn asked council about the Town Square paving project and the abilities for the businesses to access their properties including the Classy Cakes Cupcakery.

**Solicitor's Report**

Solicitor London updated council on the dates of the upcoming hearings regarding Longswamp Township matters.

## **Secretary's Report**

Mr. Dolny advised council the Met Ed had contacted the Borough of Tipton to make them aware that they will be upgrading the transmission line that partly goes through the Borough. This work will begin on May 8, 2017.

Ms. Lorah made a motion to adopt Resolution #14-2017, applying for the DCED grant for Project "PRO". Mr. Jost seconded this motion passing unanimously.

Mr. Jost made a motion authorizing Solicitor London, Mr. Dolny and Bob Korp to prepare a Land Usage Ordinance regarding revision of shed placement.

## **COMMITTEE REPORTS**

### **Public Affairs Committee – (Mr. Stauffer)**

Mr. Stauffer reminded everyone that this year's Street Fair will be on May 20<sup>th</sup>. The next centennial committee meeting for planning of the Street Fair will be on Monday, May 15<sup>th</sup> at the Borough Hall.

Mr. Stauffer also requested permission for the closing of streets same as in previous years for the Street Fair.

### **Personnel Committee – (Ms. Lorah)**

None

### **Finance Committee – (Mr. Wagaman)**

Mr. Jost made a motion to pay bills as presented. The motion was seconded by Mr. Gehman and passed unanimously.

**Property Committee – (Mr. Jost)**

Mr. Jost made a motion to order and have installed the new pump for well #5. Mr. Arndt seconded this motion passing unanimously.

Mr. Jost requested that Mr. Dolny apply for a permit to place a shed at the water plant.

**Parks & Recreation Committee – (Mr. Beck)**

None

**Streets Committee – (Mr. Arndt)**

Mr. Arndt approved request for handicap parking space at 18 W. Smith St. Topton

**Utility Committee – (Mr. Gehman)**

Mr. Gehman made a motion approving Mr. Dolny to research options for financing that would be used to complete sewer repairs needed. Mr. Arndt approved this motion passing unanimously.

Mr. Gehman also advised council of the repairs selected to be completed with sewer grant awarded.

**Engineer's Report**

**1. Sewage Treatment Plant**

Russ has reported that the flows remain higher than normal at the treatment plant and the plant has been occasionally running in high flow, even at times when there hasn't been a lot of rain. Last week, he reported that the copper level in the effluent was at 0.029 mg/l whereas the permitted monthly average is 0.025 mg/l; this could be attributed to the high flows. In hopes of averting a violation for the month, Jared at Process Masters will be at the plant later this week in order to assess the situation and possibly make recommendations in the MasterCat dosages in order to lower the copper levels. Hopefully, the copper levels can be reduced so that the monthly average is within the permitted limits

Isett is preparing bid documents for the installation of a water recycling system at the treatment plant; the project will be bid through PennBid and should be uploaded to PennBid within the next couple of weeks with a bid date during the 1<sup>st</sup> week in June.

To date, Russ has not received the final report from Marc Neville at DEP regarding his findings on the operation of the treatment plant. It is hoped that some changes could be made at the plant which will lower operational costs.

**2. Sanitary Sewer System I & I**

On Wednesday, March 29<sup>th</sup>, the Commonwealth Financing Authority announced projects that were approved for the Small Water and Sewer Grant Program. Tipton was awarded a grant in the amount of \$121,566.00 for sanitary sewer pipe lining, pipe replacement and manhole repairs. Pursuant to a meeting with Borough personnel on April 26<sup>th</sup>, we reduced the scope of the work by limiting it to the replacement of the sanitary sewer in Barkley Street between Callowhill and Cherry Streets and lining the sanitary sewer in Poplar Drive between Manholes 176 and 180. Total project estimate is now \$198,899.98 with the Borough's share at \$77,333.98. Attached is a copy of the revised cost estimate. The revised cost estimate and revised description of the scope of the work must be re-submitted to DCED.

Mary Himmelberger of our office, while attending a Grant Workshop today, has learned that DCED is hoping the Small Water and Sewer Grants will be offered again this year as long as the legislation passes. We will keep the Borough posted should these grants be offered again.

**3. NPDES Permit Renewal**

The permit has not yet been issued.

**4. Existing Off-Line Water Source**

We are still waiting on an official response from DEP before proceeding with steps to incorporate this water source into the water supply system.

**5. Toad Creek Improvements**

Isett is pursuing an off-the-shelf bridge design which will provide 6 feet of clearance in the width, will support a small tractor and will have iron rails. This would replace the existing pedestrian bridge as allowed by DEP.

Isett is also proceeding with data collection in order to address the instream wetland issue.

**6. Borough Park Master Site Plan**

The Master Site Plan is completed and Isett continues to search for grant opportunities in order to implement the plan.

**7. Borough Town Square Improvements**

The Contractor has provided a construction schedule which anticipates a starting date of May 15<sup>th</sup> and a completion date of August 11<sup>th</sup>. UGI did not start work on April 24<sup>th</sup> as a previously indicated; UGI will be providing a new schedule this week.

**Old Business**

None

**ADJOURNMENT**

Council adjourned at 8:07 PM on a motion by Mr. Jost, seconded by Mr. Beck.

The next Borough Council meeting will be held on June 12, 2017 at 7:00 PM.

Respectfully Submitted  
Sherry D. Palinkas  
Administrative Assistant/  
Open Records Officer